

Tender Notice

REQUEST FOR QUOTATION No. UNHCR RFQ 2883

Additional Security Enhancement Work & the New Entrance for the UNHCR Registration Center in Erbil

RFQ KEY DATES:

RFQ Issue Date	17 May 2026
Site Visit date	24 May 2026 at 11:00 HRS Iraq standard time
Pre-bid conference date	25 May 2026 at 11:00 HRS Iraq standard time
RFQ Submission deadline	1 June 2026 at 12:00 HRS Iraq standard time

SUBMISSION OF BIDS:

Please note that bids must be submitted directly to the online portal, responding to the questions, and uploading required documents by the date and time indicated in the online portal.

SITE VISIT:

UNHCR will organize Site visit on the **24th of May 2026 at 11:00 Iraq standard time.** A maximum of one representative per company is allowed. Name and contact details of the company's representatives must be provided by e-mail to IRQERPROC@unhcr.org, CC: JELO@UNHCR.ORG.

PRE-BID CONFERENCE:

UNHCR will organize a supplier pre-bid conference on MS Teams, on the **25th of May 2026 at 11:00 Iraq standard time.** A maximum of one representative per company is allowed. Name and contact details of the company's representatives must be provided, at least one working day in advance, by e-mail to IRQERPROC@unhcr.org, CC: JELO@UNHCR.ORG.

ANNEXES:

- Annex A: Technical drawings
- Annex B: Technical Evaluation Criteria
- Annex C: Financial Offer Form
- Annex D: UNHCR Vendor Registration Form
- Annex E: UNHCR General Conditions of Contracts for the provision of Civil works
- Annex F: UN Supplier Code of Conduct
- Annex G: Guidelines ERP Manual for Suppliers to use Online Portal
- Annex H: How to join Microsoft Teams